



BOYS & GIRLS CLUBS
OF THE SUN CORRIDOR

**PARENT
PORTAL**
REGISTRATION
IS OPEN!

WHAT IS THE PARENT PORTAL?

The Boys & Girls Clubs of the Sun Corridor has implemented a new Club management technology called **MyClubHub!** This system will be used for Club Announcements, Membership Applications, Program Registrations, and Paying Balances!



<https://bgcsuncorridor.my.site.com/portal/s/login/>

FOLLOW THE STEPS BELOW TO GET STARTED!



Create your Parent Portal Account!

1. Use the QR code or the URL link above to access the Parent Portal.
2. Click the green **"Create Account"** button on the login page and input your information (as the parent) to create your account.
3. Check your email for a link that will help you reset your password and login for the first time!



Register for Memberships!

1. Click the **"Memberships"** tab at the top of the screen.
2. Select the membership you would like to register for and follow the steps on the screen to register.
3. You will receive a confirmation email after completing the registration.
4. You will see your registrations on the **"My Account"** page in the Parent Portal!



Add your stored account information for upcoming payments!

1. Click the **"Stored Account"** tab at the top of the screen.
2. Click **"New Stored Account"** and add your information.
3. Once you add your stored account, go to the **"Billing"** tab to make payments, view upcoming charges, and print your account statement!