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BOYS & GIRLS CLUBS OF THE SUN CORRIDOR THE LOUNGE

# SCAN TO REGISTER



Monday - Friday 3:00pm-6:00pm

CENTER

Phone: 520-876-5437 BGCSUNCORRIDOR.ORG

PARENT PORTAL REGISTRATION IS OPEN!



email:thelounge@bgcsuncorridor.org

### LOCATION:

VISTA GRANDE HIGH SCHOOL PUBLIC LIBRARY 1556 NORTH ARIZOLA RD, 05122

STUDENTS WHO ATTEND VISTA GRANDE HIGH SCHOOL





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# WHAT IS THE PARENT PORTAL?

The Boys & Girls Clubs of the Sun Corridor has implemented a new Club management technology called **MyClubHub!** This system will be used for Club Announcements, Membership Applications, Program Registrations, and Paying Balances! PARENT PORTAL REGISTRATION IS OPEN!



https://bgcsuncorridor.my.site.com/portal/s/login/

# FOLLOW THE STEPS BELOW TO GET STARTED!

## **Create your Parent Portal Account!**

- 1. Use the QR code or the URL link above to access the Parent Portal.
- 2.Click the green **"Create Account"** button on the login page and input your information (as the parent) to create your account.
- 3.Check your email for a link that will help you reset your password and login for the first time!

## **Register for Memberships!**

- 1. Click the "Memberships" tab at the top of the screen.
- 2. Select the membership you would like to register for and follow the steps on the screen to register.
- 3. You will receive a confirmation email after completing the registration.
- 4. You will see your registrations on the "**My Account**" page in the Parent Portal!

# Add your stored account information for upcoming payments!

- 1. Click the "Stored Account" tab at the top of the screen.
- 2. Click "**New Stored Account**" and add your information.
- 3. Once you add your stored account, go to the "**Billing**" tab to make payments, view upcoming charges, and print your account statement!